

## 1/11/2019 – 1<sup>st</sup> 2019 ECHO Meeting

### Minutes:

#### 1. Sonia – Started introductions of each individual and organization present (recorded in Zoom Chat/recording). Project Updates:

- Dona Ana – Evaluation has been delayed due to holidays. The diabetes program is on track with data collection. The alcohol prevention program in schools is on track data collection
- Jessica Jones – ECHO – Developing organization capacity for evaluation. Cancer program evaluation is major project coming up. Doing Survey; also going to do interviews with participants and will be looking for guidance/feedback when that begins from the Summer Institute collaborators
- Vaughn – Evaluation Lab – Collecting data currently, employee responses regarding their primary tasks, data collection procedures, etc.
- Sonia – Discussed the need to push data collection, some organizations have not made progress into this area of evaluation. Next meeting we will be discussing surveys.

#### 2. City of Albuquerque Presentation – Rubrics for RFPs

- Ellen Braden – Division is currently wrapping up the last RFP round, the rubrics were not used for that round.
- The rubrics created by the evaluation group are focused around scoring a RFP, makes scoring more consistent.
- Ellen answered Sonia's question on the amount of time it took to put together – It didn't take too long to put together, a deadline pushed completion but it was not as bad as they thought it would be.
- Stated that developing rubric gave clarity to process. Applying new concept with scoring will make it easier in the future.
- Sonia – Who does the scoring?
  - Readers from the CABQ score
- Sonia – Will applicants have access to rubric?
  - Scoring criteria listed in RFP, more info is better
  - Maybe this will be the scoring sheet in the future
  - Could save time 😊
- Sonia – Suggested looking at past non-rubric RFP and comparing to see if the time it takes scoring/reading an RFP goes down and if the quality of RFPs improves.
- Jessica – Suggested that some things on rubrics could be a checklist instead of in the rubric. Checklists can be more effective for documents that are simply required

#### 3. Project ECHO Presentation (Kathleen) – Pain Skills Intensives Qualitative Data Analysis

- Kathleen – Described these continuing education workshops for medical professionals. There were a total of four workshops in 2017-2018, with 50 individuals going through the training. Workshops were held across the nation, with one being in Albuquerque.
- Has focus group data from two of the workshops, needs to do a write-up for a journal so some steps in the Evaluation process have been expedited.

- Kathleen noted a tension between qualitative data and quantitative data, she's being pushed to quantify the data for write-up.
- 75 total pages from transcripts.
- Data on self-reported competencies from these medical professionals after the workshop is completed
- Kathleen noticed differences between medical prescribers & medical non-prescribers in their self-reported competencies in surveyed areas. Currently focusing on these differences
- Sonia – Suggested in future surveys to stick with a 5-point scale (Jessica supported this as well).
- Kathleen noted the difference in the ABQ focus groups inter-disciplinary nature as opposed to other groups. The ABQ focus group focused on this aspect, and believed that there was higher value in inter-disciplinary training.

#### **4. Reflections**

. Sonia noted how the 2 presentations provided opportunities for participants to learn: a new use of a rubric and how, even though it appeared long, it will save time in the future; and how focus groups can produce lots of rich data that is difficult to analyze and present to audiences who might prefer/expect to see them quantized\*.

\*Quantize: a term used by presenter to signify using charts and numbers to present qualitative results.